

Approved Minutes

Three Lakes Town Action Group (TAG)

Officer Meeting

Demmer Public Library Conference Room – Lower Level

Monday, July 14, 2008

Attendance: Chair – Don Sidlowski, Vice Chair – Mike Kwaterski, CRO – Tom Rulseh and Acting Secretary/Treasurer – Dianna Blicharz

1. Meeting was called to order by Chair Don Sidlowski at 5:23 p.m. according to the Wisconsin Open Meeting Law. The meeting was properly noticed and located according to law.
2. Motion was made by Tom Rulseh and seconded by Mike Kwaterski, to amend the agenda as presented to include “New Officer Installation” under “New Business.” All aye, motion carried.
3. Minutes from the May 12, 2008 TAG Officer Meeting were still unavailable for review. A motion was made by Tom Rulseh and seconded by Mike Kwaterski to approve the June 9, 2008 minutes of the TAG Officer Meeting. All aye, motion carried.

It was noted that the May minutes could be reviewed at the upcoming July 22 Plenary Meeting.

4. **Sub-Committee Personnel and Vacant Officer Replacement Recruiting Progress:**
Mike Kwaterski reported that **two citizens** had been approached to fill the two vacant positions on the **Utilities & Community Facilities Committee**. Another citizen had been asked to join the **Agricultural, Natural and Cultural Resources Committee**. All parties seemed interested and Mike will be having follow-up discussions with them soon. Chair Sidlowski noted that while **Brian & Tera Fritz** are interested in becoming involved in TAG, they have not committed to joining a particular committee. Don will contact them soon so that they can make a choice and get actively involved. We are still interviewing candidates for the vacant **Liaison Officer** position.

5. **Officer Reports:**

All officers took just a few minutes to welcome new Acting Secretary/Treasurer Dianna Blicharz and to report on past TAG happenings to get her “up to speed.” Chair Sidlowski will be forwarding all pertinent documents to Blicharz once the appointment has been made official.

Vice Chair Kwaterski reported being in contact with **Sarah Kemp**, a representative from the UW College of Agriculture & Life Science, Rural Sociology. Sarah provides a resource called the **Wisconsin Applied Population Lab**, a tool that would certainly be helpful to our **Issues & Opportunities Committee** in doing population projections up to the year 2025. Mike awaits a return phone call from Sarah and he will report further on this item at the next meeting. Kwaterski also noted that he needed more time to review the Mission Statement as prepared by Chair Sidlowski.

Community Relations Officer Rulseh reported that an article had been written by Missy Theisen and was published in the Northwoods Business Watch (& News on the Net) promoting TAG. Kwaterski has a copy of the publication for our files. It was also noted by Rulseh that there haven't been any photos sent to him as yet for our “Picture the Possibilities” project. Perhaps our upcoming survey could include a request for photos.

7. **Old Business:**

- a. **Sub-Committee Progress** – Chair Sidlowski continues to attend as many committee meetings as possible until a Liaison Officer is appointed. In addition, with the resignation of Mike Miller from the Land Use Committee, Sidlowski will serve as Acting-Chair until a replacement can be found. Norris Ross is slated to compile the new survey data with the help of statistician, Karla St Louis. Mark McCain has offered his bookkeeping staff as a contribution to our cause.
- b. **Timeline** - Kwaterski presented an updated timeline. The timeline is a condensed version that will always look two months in advance. Rulseh suggested charting out the expectations of each sub-committee and posting it so that we could all monitor progress and see where the stumbling blocks are. We could list tasks, assign them and check them off as they are completed – tracking each of the nine elements. Kwaterski will work on developing such a chart for the next Plenary Meeting. Once the chart is in use, sub-committees would send progress reports to Kwaterski monthly. Progress would be shown on the website as well.

8. **New Business:**

- a. Chair Sidlowski presented the first draft of **Issues & Opportunities** for review.
- b. Chair Sidlowski discussed installation of new officer procedure. According to the By-Law's outline of New Officer Induction, a position must be posted and a special election held before official appointment. Sidlowski will set this process in motion and a **special election** for the Secretary/Treasurer position will be held at the **August** Plenary Meeting.

9. **Setting Agenda for July 22, 2008 Plenary Meeting:**

- a. Data Gathering
- b. Data Analysis
- c. Refocus sub-committees to achieve set goals
 1. Timeline Review & Chart
- d. Officer Reports

10. **Next Meeting:** The next TAG Officer Meeting will be held Tuesday, August 11 @ 5:15 p.m.

11. **Adjournment:** Chair Don Sidlowski declared the meeting adjourned at 6:30 p.m.

Respectfully submitted,
Dianna Blicharz
Acting Secretary / Treasurer